

## **Letter of Understanding and Agreement**

**between**

**Alpha Kappa Alpha Sorority, Incorporated®  
Eta Omicron Omega Chapter**

**and**

### **2021-2022 Debutante Cotillion Participant and Parents**

This Letter of Understanding and Agreement is hereby made between and entered into by the Alpha Kappa Alpha Sorority, Incorporated ®, Eta Omicron Omega Chapter and the 2021-2022 Debutante Cotillion participant and parents.

#### **A. PURPOSE**

The purpose of this letter of understanding and agreement is to develop and continue a framework of cooperation between Alpha Kappa Alpha Sorority, Incorporated ®, Eta Omicron Omega Chapter and the 2021-2022 Debutante Cotillion participant and parents. These activities, rules and recommendations are designed to fully engage debutantes in the Cotillion process.

#### **B. Description of Collaborative Relationships**

1. Parents and debutantes must sign a letter of understanding and agreement as well as a waiver of liability agreement. The waiver of liability form is to protect the members of the chapter and organization as well as waive any responsibility for any injury. The letter of understanding and agreement is solely for the purpose of accountability. Both the debutante and parents will receive the activities and rehearsal dates prior to the cotillion via our Debutante Cotillion Handbook and will be explained during the initial interest meeting. Therefore, active participation is expected from the debutante.
2. To qualify for any of the awards located in C. Understandings, debutantes must actively participate in 80% of the activities and rehearsals. A lot of preparation goes into making the Debutante Cotillion a success, and we want all debutantes to be presented well and celebrated for their participation.
3. Consideration for Miss Debutante Cotillion will include participation in 80% of activities and rehearsals, community service hours, highest GPA, talent winner, and funds raised. Points will be awarded for each category and the debutante who receives the highest number of points will be the winner.
4. Debutantes who do not actively participate in the dance rehearsals and who do not know the dances will not be allowed to participate in the debutante theme figure dance and other dances (if applicable).

5. All money that is collected for the title of Miss Debutante Cotillion should be received **two weeks prior** to the Cotillion by 5:00pm. Any money received after the deadline will only go towards the overall scholarship amount that will be granted to the college/university of choice. Money received after the deadline will not be counted or considered for the title of Miss Debutante Cotillion. The rationale for this deadline is to allow time for the Ivy Hands Treasurer to go calculate the totals in a timely manner.

### **C. Understandings**

The above information is mutually understood and agreed by and between all parties of the 2021-2022 Debutante Cotillion. Each participant is expected to participate in at least 80% of activities and rehearsals organized by Alpha Kappa Alpha Sorority, Incorporated®, Eta Omicron Omega Chapter. To be considered for any awards including Highest GPA, Most Community Service, Talent Award and Miss Debutante Cotillion, debutantes are expected to participate in at least 80% of the activities and rehearsals.

**By affixing your signature below, you acknowledge that you agree to these guidelines set by Alpha Kappa Alpha Sorority, Incorporated®, Eta Omicron Omega Chapter.**

### **SIGNATURES**

\_\_\_\_\_  
**President of Eta Omicron Omega Chapter**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**President of Ivy Hands Foundation**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**2021-2022 Debutante**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**2021-2022 Debutante Parent/Legal Guardian**

\_\_\_\_\_  
**Date**